



JOB POSTING

Position: Family Counsellor
Location: Ridge Meadows
Position Type: Temporary Vacancy, 35 hours per week

Job Summary:

- The Family Counsellor position provides a variety of parenting education and supportive Interventions that promote healthier family functioning and utilization of community resources.
- This position provides Family Development Responses to families referred by The Ministry of Children and Family Development (MCFD) and where there is a protection concern.
- This position also requires computer skills, excellent organizational skills, and the ability to meet reporting deadlines.
- This position is a temporary vacancy until the end of February 15, 2019 and will be reviewed prior to February 15, 2019, with the possibility of an extension.

Job Duties:

- Provide assessment of family and/or child functioning and needs
- Provide time limited interventions with a standard length of service appropriate to each program model
- Plans for timely resolution of the presenting problems or crises within the projected timeframe.
- Develop and implement a counselling, support and intervention plan in collaboration with the family and their ICM team
- Provide counselling, support and intervention services in the family home or in the community, as appropriate
- Liaise with others providing service to the family
- Work in a collaborative form with MCFD to serve in the best interest of the Child
- Evaluate the effectiveness of services delivered to the child, youth or family
- Redevelop goals with the client on a regular basis, as problems are resolved
- Support the client, particularly in regard to housing, health, basic needs or schooling
- Co-facilitate group parent education and support programs
- Provide culturally competent service to clients
- Maintains timely records of assessments, contacts, logs referrals, and MCFD reports
- Remain up-to-date with all services provided by WFRS and its community partners
- Participate in committees and agency initiatives to contribute to the development of agency services/program delivery
- To work collaboratively as a team with management, team leaders and other WFRS Peers in delivery of services according to the agency mission and values
- To work collaboratively as a team with supervisor and peers in delivery of specific service goals according to the agency mission and values



HEAD OFFICE/VANCOUVER NE
101-2780 East Broadway
Vancouver, BC V5M 1Y8

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Maple Ridge, BC V2X 2Z2

TRI-CITIES
2062 Manning Avenue
Port Coquitlam, BC V3B 1L6

NORTH SHORE
301-255 West 1st Street
North Vancouver, BC V7M 3G8

VANCOUVER NW
201-460 Nanaimo Street
Vancouver, BC V5L 4W3



- Other duties as required

Responsibilities to Clients:

- Provide information on our program, our policies and define responsibilities (ours and theirs) throughout a client's involvement with the program (prior, at intake, during process)
- Respect client's rights to accept or decline our services, inform them of the consequences of declining our services
- Assist in making recommendations to other resources if possible when service is declined or when other services are needed by the clients while in our program
- Ensure that every client receives an Intake Package and review it with the clients
- Ensure that clients are involved in the report writing process/goal development/service plan where appropriate
- Ensure that regular and ongoing feedback from clients is requested and properly documented, filed, and a follow up on recommendations are considered
- Help create a friendly, culturally sensitive, and welcoming environment for clients
- Attend case conferences
- Attend Case conference with other professionals
- Connect clients to community services

Education/Qualifications:

- Relevant MA with 3 years' experience, or relevant BA with 5 years' experience preferred
- Family Development Response training is an asset
- Knowledge of Computer operating systems, ie. Microsoft Office Word, Excel and Publisher
- An understanding of integrated case management/wrap around service delivery
- Work with families who may present multiple service needs related to poverty, addictions, violence, child abuse or neglect, and mental health issues
- Provide counselling in a variety of approaches that best fits client needs, experience working with Aboriginal culture and issues will be an asset
- Excellent verbal, written and interpersonal skills
- Current First Aid and Class Five Driver's License
- Clear Criminal Record Check and Driver's abstract



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Working Conditions:

- Vehicle required for this position
- Work evenings and weekends when required
- Working in multiple sites when needed
- Attend mandatory agency day training/presentations
- Union membership is required for this position

Start Date: As soon as possible
 Position Type: Temporary Vacancy, 35 hours per week, until February 15, 2019
 Reports to: Team Leader
 Location: Ridge Meadows
 Union: This is a union position
 Benefits: Casual Benefits Package upon eligibility
 Salary: Grid Level 14, Step 1, at \$25.74
 Posting Date: January 24, 2018
 Closing Date: January 31, 2018 by 4:30 pm

Please submit resumes to: careers@westcoastfamily.org

Only those selected for an interview will be contacted. Applicants must be legally entitled to work in Canada.



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