



JOB POSTING

Position: Child Care Assistant
Location: Vancouver
Position Type: Casual Hourly for Groups

Job Summary:

This position provides child care for children 0 – 12 years while their parents/caregivers are attending day or evening group programs. Groups are held on an irregular (i.e. not on-going) schedule, in order to meet fluctuating client needs. This position would be well suited for students who want casual work to supplement their income or mother's that are reentering the work force.

Job Duties and Responsibilities:

- Work hours are continuous on going sessions of 5.0 to 5.5 hours per session on Thursdays from 9:15 am to 2:45 pm with a possibility of more hours depending on scheduled groups
- Provide a safe and positive environment for children whose parents are attending groups.
- Have an understanding of appropriate games and activities for children of 0 – 12.
- Work in partnership with Group Facilitators, communicating regularly with them about children's behaviour and other issues or concerns.
- Provide guidance to children re: behaviour, taking any special needs into account.
- Snacks and some meal preparation will be required.
- Tidy playroom during/after child care times, ensuring toys are clean and disinfected on a regular basis.

Requirements:

- Current first Aid and Clear Criminal Record Check required
- Must have a Food Safe Certificate
- Ability to work independently
- Desire to be part of a team of diverse individuals
- Self-motivated with great problem solving skills
- Maintain privacy and confidentially



HEAD OFFICE/VANCOUVER NE

101-2780 East Broadway
Vancouver, BC V5M 1Y8

MAPLE RIDGE

22323-119th Avenue
Maple Ridge, BC V2X 2Z2

TRI-CITIES

2062 Manning Avenue
Port Coquitlam, BC V3B 1L6

NORTH SHORE

203-1111 Lonsdale Avenue
North Vancouver, BC V7M 2H4

VANCOUVER NW

201-460 Nanaimo Street
Vancouver, BC V5L 4W3



**Westcoast
Family Centres**

HEAD OFFICE

Head Office

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Start Date: As soon as possible
Position Type: Casual Hourly
Reports to: Group Facilitators
Location: Vancouver
Union: This is a union position
Benefits: Not available
Salary: Grid Level 6, Step 3, \$17.16 per hour
Posting Date: January 18, 2018
Closing Date: **January 25, 2018 at 4:00 pm**

Please submit resumes to: careers@westcoastfamily.org

Only those candidates selected for an interview will be contacted. Applicants must be legally entitled to work in Canada.



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