



JOB POSTING

Position: Team Leader – Vancouver
Location: Vancouver
Position Type: Permanent

The Vancouver Team Leader will oversee the Vancouver Family Services programs and assumes professional case responsibility for the quality of work done by individual personnel and the team. To ensure that service delivery is performed according to and within the mission, values statement, policy/procedural directions, and treatment model of Westcoast Family Centres Society. Through ongoing supervision of employees, they ensure required training opportunities, empowerment and support are in place. The Vancouver Team Leader functions as a participating member of the management team, which is led by the Chief Executive Officer, who administers the overall operations of the agency.

Qualifications

- University degree in social work or child and youth care, or a related discipline; Master degree preferred
- At least 5 years of experience working in the not-for-profit, social service, or charity organization
- Minimum 3 years of staff supervision and leadership
- Proficient with office applications
- Experience in family preservation is an asset
- Experience working in a union environment is an asset

Job Responsibilities

- Responsible for the recruiting, hiring, and training of new staff in collaboration with Associate Director and HR
- Responsible for regular and ongoing supervision of staff providing family preservation services in the Vancouver area
- Conduct annual performance reviews and ensure staff are adhering to job responsibilities
- Liaise with community partners and funders including MCFD
- Monitor service delivery ensuring the adherence of contract requirements
- Demonstrate program growth, staff retention, program quality, community impact and, client and staff satisfaction
- Adhere to financial policies and procedures and work with the Finance Department on budget and future projections
- Work collaboratively with the management team to ensure agency cohesion and practice



HEAD OFFICE/VANCOUVER NE

101-2780 East Broadway
Vancouver, BC V5M 1Y8

MAPLE RIDGE

22323-119th Avenue
Maple Ridge, BC V2X 2Z2

TRI-CITIES

2062 Manning Avenue
Port Coquitlam, BC V3B 1L6

NORTH SHORE

301-255 West 1st Street
North Vancouver, BC V7M 3G8

VANCOUVER NW

201-460 Nanaimo Street
Vancouver, BC V5L 4W3



- Develop positive community partnerships and collaborations that enhance the mission and strategic direction
- Promote a safe, supportive, and a teamwork environment
- Other duties as required

Requirements

- Criminal Record Check and a driving abstract.

Working Conditions

- A valid Driver's License and use of a reliable vehicle.
- Salaried position includes duties outside of regular work hours.
- This position is non-union.

Direct Reports

- Vancouver Staff

Start Date: As soon as possible
 Position Type: Permanent
 Reports to: Associate Director
 Location: Vancouver
 Union: This is a non-union position
 Benefits: Full benefits package based upon eligibility
 Salary: TBD based on experience
 Posting Date: October 27, 2017
 Closing Date: **November 3, 2017**

Please submit resumes to: Email: careers@westcoastfamily.org

Please note only those selected for an interview will be contacted. Applications must be legally eligible to work in Canada.

For a detailed list of job responsibilities please contact careers@westcoastfamily.org



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